



Routing Instructions

Effective October 2023

Domestic **Supplier** Shipments - USA Territory (Inbound)

Lane	Weight/Length	UOM	Carrier	Account #	Territory	Delivery Service	Important Notes
	0-150 lbs.	Small Package / Loose Pieces	FedEx	Request Acct# from Logistics "See Notes"	All states	Express	Send email to request account # to: Logistics.usa@comau.com Include Comau PO# in your email. Do not use this service for palletized shipments. Please use the Comau PO# in the reference field when creating the shipping label.
	151 - 6,000 lbs. & < 12 linear footage	Pallets (L x W x H) / LTL Freight	ABF	N/A	WI, MN, MI, IL, IN, OH, KY, IA, TN, SC, NC, MO, NY, WV, AL, VT, ME, NB, NH, MA, RI, NJ, PA, CT, DE, MD, DC, CA, CO, AZ, OR, WA, ID, WY, MT, NV, UT	2nd day or 3rd day delivery service in most states. 4 - 5 days for the Pacific Coast.	Please complete a "Pick Up Request" online: https://arcb.com/tools/pickup-request/advanced Provide Comau PO# under customer reference number (Reference Numbers section) or Call Service Center to schedule the pick up at 1-800-462-7071
	151 - 6,000 lbs. & < 12 linear footage	Pallets (L x W x H) / LTL Freight	Comau will set up	N/A	ND, SD, NE, KS, OK, AR, MS, LA, GA, FL, TX, NM, VA	TBD	Complete the "Supplier Pick Up Request Form" and email it to: logistics.usa@comau.com
	Pallets over 12 feet long or >6000lbs	Freight or Full Truck Loads (FTL)	Comau will set up	N/A	All states	TBD	Complete the "Supplier Pick Up Request Form" and email it to: logistics.usa@comau.com
If the shipment doesn't fall under any of the above services or parameters, please complete the "Supplier Pick Up Request" form and email it to: logistics.usa@comau.com							



Routing Instructions

Effective October 2023

Customs Broker: Seko Logistics,
 Romulus, MI 48174 USA. Tel. (734)
 641-2100 Fax (734) 641-2198 Email:
 comau@sekologistics.com
 Inbound Mexico shipments:
 Comaumexico@sekologistics.com

Rev. Date: 10/10/2023

International Supplier Shipments - USA/Mexico/Canada (EXW or FCA Incoterm 2020)

Lane	Weight/Length	UOM	Carrier	Account #	Territory	Delivery Service	Important Notes
US to Mexico (Export)	All shipments	Small Package / LTL / Air / FTL	Comau will set up	N/A	All states	TBD	Complete the "Supplier Pick Up Request Form" and email it to Comau Export Specialist: sheila.morris@comau.com / Sheila Morris @ 586-292-3862, with a copy of the packing list.
Mexico to US (Import)	0-150 lbs.	Small Package / Loose Pieces Freight	FedEx	Request Acct# from Logistics "See Notes"	All states	Express	Send email to request account # to: Logistics.usa@comau.com Include Comau PO# in your email. Do not use this service for palletized shipments. Please use the Comau PO# in the reference field when creating the shipping label.
	150 lbs. >	LTL Freight or Full Truck Loads (FTL)	Comau will set up	N/A	All states	TBD	Complete the "Supplier Pick Up Request Form" and email it along with a copy of the commercial invoice and packing list to Comau Import Specialist. Please ensure the PO# and Position #'s are listed on all documents. Comau contact: Chasity Greaves @248-755-9065 chasity.greaves@comau.com the packing list.
US to Canada (Export)	All shipments	Small Package / LTL / Air / FCL	Comau will set up	N/A	All states	TBD	Complete the "Supplier Pick Up Request Form" and email it to Comau Export Specialist: sheila.morris@comau.com / Sheila Morris @ 586-292-3862, with a copy of the packing list.
Canada to US (Import)	0-500lbs. (48" x 48" pallet or smaller)	Small Package / Small Pallet / Loose Pieces Freight	DHL	Request Acct# from Logistics "See Notes"	All Territories	Express	Send email to request account # to: Logistics.usa@comau.com Include Comau PO#, dimensions and weight in your email. Please use the Comau PO# in the reference field when creating the shipping label. Send email with tracking number information, copy of the commercial invoice and packing list to the US Comau Import Specialist: chasity.greaves@comau.com. Comau Contact: Chasity Greaves @ 248-755-9065
	151 - 6,000 lbs. & < 12 linear footage	Pallets (L x W x H) / LTL Freight	ABF	N/A	Urban Areas of Windsor, ON London, ON Toronto, ON Ottawa, ON Montreal, QC Quebec City, QC	2nd day or 3rd day delivery service in most areas. 4-5 days for Quebec	Please complete "Pick Up Request" online: https://arcb.com/tools/pickup-request/advanced Enter Comau PO# under customer reference # (Reference # section) or Call Service Center to schedule the pickup at 1-800-462-7071. Send email with tracking number information, copy of the commercial invoice and packing list to the US Comau Import Specialist: chasity.greaves@comau.com; and our Customs Broker. Comau contact: Chasity Greaves @ 248-755-9065
	>501lbs	Pallets (L x W x H) / LTL Freight	Comau will set up	N/A	All Territories	TBD	Complete the "Supplier Pick Up Request Form" and email it to: logistics.usa@comau.com
If the shipment doesn't fall under any of the above services or parameters, please complete the "Supplier Pick Up Request" form and email it to: logistics.usa@comau.com							



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 comau@sekologistics.com
 Inbound Mexico shipments:
 Comaumexico@sekologistics.com

International **Supplier** Shipments - Rest of the World (EXW or FCA Incoterm 2020)

Lane	Weight	UOM	Carrier	Account #	Territory	Delivery Service	Important Notes
From US (Export)	All shipments	Small Package / LCL / Air / FCL	Comau will set up	N/A	All states	TBD	Complete the "Supplier Pick Up Request Form" and email it to Comau Export Specialist: sheila.morris@comau.com / Sheila Morris @ 586-292-3862, with a copy of the packing list.
To US (Import)	0-500 lbs. < =(48"x48"pallet)	Small Package / Small Pallet / Loose Pieces Freight	DHL	Request Acct# from Logistics "See Notes"	All countries	Express	Send email to request account # to: Logistics.usa@comau.com Include Comau PO# in your email. Please use the Comau PO# in the reference field when creating the shipping label. Send email with tracking number information, dimensions, weight, copy of the commercial invoice and packing list to the US Comau Import Specialist: chasity.greaves@comau.com Comau Contact: Chasity Greaves @ 248-755-9065
	>500 lbs.	Air Freight or Ocean (LCL)	Comau will set up	N/A	Other countries	TBD	Complete the "Supplier Pick Up Request Form" and provide copy of the commercial invoice and packing list to the US Comau Import Specialist: Chasity Greaves / chasity.greaves@comau.com
If the shipment doesn't fall under any of the above services or parameters, please complete the "Supplier Pick Up Request" form and email it to: logistics.usa@comau.com							

International **Supplier** Shipments - Rest of the World (DAP or DDP Incoterm 2020)

Lane	Weight	UOM	Carrier	Account #	Territory	Delivery Service	Important Notes
From US (Export)	All shipments	Small Package / LCL / Air / FCL	Comau will set up or supplier	N/A	All states	TBD	Complete the "Supplier Pick Up Request Form" and email it to Comau Export Specialist: sheila.morris@comau.com / Sheila Morris @ 586-292-3862, with a copy of the packing list. Otherwise, provide tracking information and documentation.
To US (Import)	All shipments	Small Package / LCL / Air / FCL	Supplier will set up	N/A	All countries	TBD	Send email with copy of the tracking number/BOL/AWB, commercial invoice, and packing list to the US Comau Import Specialist: Chasity Greaves / chasity.greaves@comau.com and our Customs Broker for DAP shipments.
If the shipment doesn't fall under any of the above services or parameters, please complete the "Supplier Pick Up Request" form and email it to: logistics.usa@comau.com							



Supplier Pick Up Request Form

Ship From Information

Company Name:

Address:

City:

State:

Zip code:

Contact Name:

Email:

Phone #

Incoterms:

Material Ready Date (mm/dd/yyyy)

Shipping Hours:

Mode of Transportation:

If Truck needed, indicate the equipment type and the # of trucks:

Stackable Y or N:

Material Information

Material Description	Pallets/Crates	Dimensions – Inches (Each)	Weight – Pounds (Each)

Comau PO#:

Project Name:

Project #:

Delivery Location

Company Name:

Address:

City:

State:

Zip Code:

Attention:

Phone#:

This request has been submitted by:

Tel. #:

Email :

Date:

Please email this request to: logistics.it@comau.com