



Routing Instructions

Effective May 15, 2018

Domestic **Supplier** Shipments - USA Territory (Inbound - FCA Terms)

Lane	Weight	UOM	Carrier	Account #	Territory	Delivery Service	Important Notes
Domestic	0-150 lbs.	Small Package / Loose Pieces	FedEx	Request Acct# from Logistics "See Notes"	All States	Express	Send email to request account # to: Logistics.usa@comau.com Include Comau PO# in your email. Do not use this service for palletized shipments. Please use the Comau PO# in the reference field when creating the shipping label.
	151 - 8,000 lbs. or 26ft total freight	Pallets (L x W x H) / LTL Freight	Holland Regional	N/A	WI, MI, IL, IN, OH, KY, IA, TN, SC, NC, MO	Next day delivery service, and 2nd day service for MO, IA, SC, and NC., before NOON guaranteed.	To schedule the pick up, choose one of the following options: 1). Go online: http://hollandregional.com 2). Call Service Center @ 1-800-333-5315 3). Or you can complete the attached "Holland Bill of Lading" and email it to: holland.pickups@usfc.com Please use the Comau PO# in the reference field when creating the shipping label.
	151 - 6,000 lbs. or 11ft total freight	Pallets (L x W x H) / LTL Freight	ABF	N/A	NY, PA, NJ, WV, VA, GA, AL, MS, AR, OK, KS, NE, SD, ND VT, ME, NB, NH, MA, RI, CT, DE MD, DC, MN, CA FL, CO, TX, LA, NM, AZ, OR, WA, ID, WY, MT, NV, UT	Select "Timekeeper Shipment" under Shipment Specifics option to guaranteed 8:00am - Noon delivery time. 2nd day or 3rd day delivery service in most states. 4 - 5 days for the Pacific Coast.	Please complete an ADVANCE "Pick Up Request" online: https://www.abfs.com/tools/pickup/default.asp?pv=A Provide Comau PO# under customer reference number (Reference Numbers section) or Call Service Center to schedule the pick up at 1-800- 462- 7071
	Over 6,001 lbs.	Freight or Full Truck Loads (FTL)	Comau will set up	N/A	All states	TBD	Complete the "Supplier Pick Up Request Form" and email it to: logistics.usa@comau.com
<p>If the shipment doesn't fall under any of the above services or parameters, please complete the "Supplier Pick Up Request" form and email it to: logistics.usa@comau.com / 248-469-6383</p>							



Routing Instructions

Effective May 15, 2018

Customs Broker: Seko Logistics, Romulus, MI 48174 USA

Tel. (734) 641-2100 Fax (734) 641-2198

Email: comau@sekologistics.com

Inbound Mexico shipments: comaumexico@sekologistics.com

"For international shipments, the supplier MUST use "Heat Treated Pallets", in accordance with the ISPM 15 Regulation, and the pallets must have the IPPC Stamps"

International Supplier Shipments - USA/Mexico/Canada (EXW or FCA Incoterm 2010)

Lane	Weight	UOM	Carrier	Account #	Territory	Delivery Service	Important Notes
US to Mexico (Export)	All shipments	Small Package / LTL / Air / FTL	Comau will set up	N/A	All states	TBD	Complete the "Supplier Pick Up Request Form" and email it to Comau Export Specialist: sheila.morris@comau.com / Sheila Morris @ 248-368-6935, with a copy of the packing list.
Mexico to US (Import)	0-4,000 lbs. (48" x 48" pallet)	Small Package / Loose Pieces Freight	Comau will set up	N/A	All states	TBD	Send email request with dimensions, weight, copy of the commercial invoice and packing list to the US Comau Import Specialist: Chasity Greaves / chasity.greaves@comau.com . Tel. 248-368-2758
	4,001 lbs. >	Freight or Full Truck Loads (FTL)	Comau will set up	N/A	All states	TBD	Send email request with dimensions, weight, copy of the commercial invoice and packing list to the US Comau Import Specialist: Chasity Greaves / chasity.greaves@comau.com . Tel. 248-368-2758
US to Canada (Export)	All shipments	Small Package / LTL / Air / FCL	Comau will set up	N/A	All states	TBD	Complete the "Supplier Pick Up Request Form" and email it to Comau Export Specialist: sheila.morris@comau.com , with a copy of the packing list. Contact: Sheila Morris @ 248-368-6935
Canada to US (Import)	0-150 lbs. <= (48" x 48"pallet)	Small Package / Loose Pieces Freight	DHL 1-855-345-7447	Request Acct# from Logistics "See Notes"	All states	Express	Send email to request account # to: Logistics.usa@comau.com Include Comau PO# in your email. Please use the Comau PO# in the reference field when creating the shipping label. Send email with tracking number information, dimensions, weight, copy of the commercial invoice and packing list to the US Comau Import Specialist: chasity.greaves@comau.com . Comau Contact: Chasity Greaves @ 248-368-2758
	151 - 8,000 lbs.	Pallets (L x W x H) / LTL Freight	Holland Regional	N/A	Toronto, ON Windsor, ON London, ON	Next Day Service, before NOON guaranteed.	To schedule the pick up, choose one of the following options: 1). Go online: http://hollandregional.com 2). Call Service Center @ 1-800-333-5315 3). Or you can complete the attached "Holland Bill of Lading" and email it to: holland.pickups@usfc.com Please use the Comau PO# in the reference field when creating the shipping label. Send email with tracking number information, dimensions, weight, copy of the commercial invoice and packing list to the US Comau Import Specialist: chasity.greaves@comau.com ; and our Customs Broker. Comau contact: Chasity Greaves @ 248-368-2758
	151 - 6,000 lbs.	Pallets (L x W x H) / LTL Freight	ABF	N/A	Rest of Canada	Select "Timekeeper Shipment" under Shipment Specifics to guaranteed 8:00am - Noon delivery time. 2nd date service from ON, and 3-5 days from other states.	Please complete an ADVANCE "Pick Up Request" online: https://www.abfs.com/tools/pickup/default.asp?pv=A Provide Comau PO# under customer reference number (Reference Numbers section). Send email with tracking number information, dimensions, weight, copy of the commercial invoice and packing list to the US Comau Import Specialist: chasity.greaves@comau.com / Chasity Greaves @ 248-368-2758; and our Customs Broker.
<p>If the shipment doesn't fall under any of the above services or parameters, please complete the "Supplier Pick Up Request" form and email it to: logistics.usa@comau.com / 248-469-6383</p>							



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Customs Broker: Seko Logistics, Romulus, MI 48174 USA

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Email: comau@sekologistics.com

Inbound Mexico shipments: comaumexico@sekologistics.com

"For international shipments, the supplier MUST use "Heat Treated Pallets",
in accordance with the ISPM 15 Regulation, and the pallets must have the IPPC Stamps"

International **Supplier** Shipments - Rest of the World (EXW or FCA Incoterm 2010)

Lane	Weight	UOM	Carrier	Account #	Territory	Delivery Service	Important Notes
From US (Export)	All shipments	Small Package / LCL / Air / FCL	Comau will set up	N/A	All states	TBD	Complete the "Supplier Pick Up Request Form" and email it to Comau Export Specialist: sheila.morris@comau.com / Sheila Morris @ 248-368-6935, with a copy of the packing list.
To US (Import)	0-150 lbs. <= (48" x 48"pallet)	Small Package / Loose Pieces Freight	DHL	Request Acct# from Logistics "See Notes"	All countries	Express	Send email to request account # to: Logistics.usa@comau.com Include Comau PO# in your email. Please use the Comau PO# in the reference field when creating the shipping label. Send email with tracking number information, dimensions, weight, copy of the commercial invoice and packing list to the US Comau Import Specialist: chасы.greaves@comau.com . Comau Contact: Chасы Greaves @ 248-368-2758
	151 lbs. >	Air Freight or Ocean (LCL)	Comau will set up	N/A	All countries	TBD	Send email request with dimensions, weight, copy of the commercial invoice and packing list to the US Comau Import Specialist: Chасы Greaves / chасы.greaves@comau.com
<i>If the shipment doesn't fall under any of the above services or parameters, please email your inquiry to: logistics.usa@comau.com / 248-469-6383</i>							

International **Supplier** Shipments - Rest of the World (DAP or DDP Incoterm 2010)

Lane	Weight	UOM	Carrier	Account #	Territory	Delivery Service	Important Notes
From US (Export)	All shipments	Small Package / LCL / Air / FCL	Comau will set up or supplier	N/A	All states	TBD	Complete the "Supplier Pick Up Request Form" and email it to Comau Export Specialist: sheila.morris@comau.com / Sheila Morris @ 248-368-6935, with a copy of the packing list. Otherwise, provide tracking information and documentation.
To US (Import)	All shipments	Small Package / LCL / Air / FCL	Supplier will set up	N/A	All countries	TBD	Send email with copy of the tracking number/BOL/AWB, commercial invoice, and packing list to the US Comau Import Specialist: Chасы Greaves / chасы.greaves@comau.com , and our Customs Broker for DAP shipments.
<i>If the shipment doesn't fall under any of the above services or parameters, please email your inquiry to: logistics.usa@comau.com / 248-469-6383</i>							



Supplier Pick Up Request Form

Ship From Information

Company Name:

Address:

City:

State:

Zip code:

Contact Name:

Phone #

Material Ready Date (mm/dd/yyyy)

Shipping Hours:

Truck Needed:

Material Information

Material Description	# Pieces (Pallets)	Dimensions - Inches	Weight - Pounds

Comau PO#:

Project Name:

Project #:

Delivery Location

Company Name:

Address:

City:

State:

Zip Code:

Attention:

Phone#:

This request has been submitted by:

Tel. #:

Email :

Date:

Please email this request to: logistics.usa@comau.com

Tel. Comau 248-368-3101